

Applicant Pack

To be read in conjunction with our 'Join our staff' brochure



Outstanding Achievement for All

Job Advert



Westfield School has a strong local reputation and has been oversubscribed for the past 2 years. We are an ambitious and improving secondary school, with expanding 11-16 provision. We currently have over 1300 students and seek to provide outstanding achievement for all.

We are really proud of our school and our students. Our expanding curriculum is ambitious and enriched with our exam results improving year on year.

The environment in which we work is modern and vibrant with great facilities including generous grounds, bright classrooms with modern IT, fabulous sports facilities including astroturf and swimming pool.

As part of our values, we are committed to supporting inclusion and diversity at Chorus. We actively celebrate colleagues' different abilities, sexual orientation, ethnicity, faith, and gender. Everyone is welcome and supported in their development at all stages in their journey with us. You can view the school website at: www.westfield-chorustrust.org

Faculty Leader for English - TLR 1A

Permanent

To start: September 2024

About this vacancy

Are you the leader we are looking for?

- ***Are you an outstanding Teacher or Leader of English?***
- ***Are you looking for the chance to make a long-lasting difference?***
- ***Do you want to join a committed team of subject specialists?***
- ***Do you want to work as part of a growing Trust that cherishes both aspiration and inclusion?***
- ***Are you an aspirant or current English leader?***

Then you could be the person we're looking for!

Benefits include:

- CPD support from one of the largest Teaching Schools, the **Sheffield Teacher Training Alliance**, throughout your career.
- Opportunities to develop skills and experience as part of a growing, local Trust.

Chorus Education Trust is proud to support flexible working arrangements.

To apply

The full application pack is available from www.chorustrust.org/vacancies and completed Chorus Trust application forms are to be sent to Trish Hughes at: recruitment@westfield.chorustrust.org
Please note that CVs and Sheffield City Council application forms will not be accepted.

Deadline for applications: **11.59pm on Monday 22nd April 2024.**

At Chorus Trust we are committed to the Safeguarding of all our pupils, please visit our website to access our Safeguarding & Child Protection policy www.chorustrust.org/policies.

The Trust will also conduct an online search of the successful candidate in line with Keeping Children Safe in Education advice.

The successful candidate will be required to complete a Disclosure & Barring check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

Job Description: summary

Post title:	Faculty Leader for English
Grade:	TLR 1A
Responsible to:	Deputy Headteacher and/or Headteacher
Responsible for:	All teaching and support-based staff within the faculty area as agreed with the Headteacher and to assume overall responsibility for the faculty.
Purpose of job:	<p>In addition to the requirements of a class teacher, the post holder will:</p> <ul style="list-style-type: none"> • Lead the faculty effectively to ensure ‘Outstanding Achievement for All’ and the highest standards of personal development and wellbeing are achieved. • To analyse and be accountable for student progress/results of the faculty area and to support, hold accountable, develop and lead the curriculum team. • Be a role model of professionalism and good practice. • Develop and enhance the teaching practice of others to ensure the faculty consistently provides excellent levels quality first teaching. • Ensure the provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the faculty area. • Lead, manage and deploy teaching/support staff, financial and physical resources within the faculty area. <p>Ensure the consistent application of Chorus Education Trust Policies and Procedures by all staff in the curriculum team.</p>
Version revised:	April 2023

Job Description: duties

The post holder must at all times carry out his/her responsibilities within the spirit of the School and Trust policies and within the framework of legislation relating to Academies and Education, with particular regard to the statutory responsibilities of the Trust and the Governing Body of the School.

The job description should be read alongside the range of professional duties of teachers as set out the Teachers' Pay and Conditions Document. The post-holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the Department for Education.

The specific duties and responsibilities include but are not limited to:

Lead, manage and develop a subject or curriculum area; or to lead and manage pupil development across the curriculum

- To provide strategic leadership for the development and management of the faculty and related programmes of study.
- To identify areas for development and improvement linked to the school improvement plan and national and local initiatives.
- To develop and monitor schemes of work and ensure successful implementation which meets curriculum requirements.
- To have an overview of, and contribute to the planning and delivery of continuous professional development and training.
- To develop strategies for the use of other staff to promote new teaching methods and improve learning throughout the school and monitor effectiveness in raising standards of teaching and learning.
- To monitor and evaluate pupil progress.

Impact on the educational progress of pupils other than the teacher's assigned classes or groups of pupils

- To ensure the provision of an appropriately broad, balanced, relevant and differentiated curriculum for pupils.
- To identify clear, appropriate targets for attainment and/or achievement.
- To monitor and evaluate pupil progress and achievement against targets.
- To lead evaluation strategies to contribute to overall school self-evaluation.
- To undertake lesson observations and provide constructive feedback and support as appropriate.
- To implement school quality procedures and to ensure adherence across the school.

Leading, developing and enhancing the teaching practice of other staff

- To ensure the establishment of common standards of practice and develop the effectiveness of teaching and learning styles.
- To plan and implement strategies to improve teaching where needs are identified.
- To provide induction, support and monitoring for new staff.
- To act as a role model of good practice for other teachers, modelling effective strategies with them.
- To act as a performance management team leader for identified teachers.
- To ensure all staff in school are familiar with the aims and objectives of the English Faculty.

Specific duties relating to this post

Faculty Leader for English

This will include:

- Developing teaching and learning in English to further improve the experience and outcomes for all children and young people.
- Continuing to develop the curriculum to meet the ongoing needs of the children and young people.
- Develop the English Faculty team through professional development in English Faculty/Whole School priorities.
- Plan the support/intervention for those children and young people that need intervention outside of the English Faculty classroom.

Other duties that will be needed in time to enhance the English Faculty provision within Chorus Education Trust.

Support for the Trust / School (applies to all roles)

- The above duties are not exhaustive and the post-holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Senior Leadership Group.
- To take responsibility for the implementation of and compliance with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

Changes to these duties

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Principal.

The job description and allocation of particular responsibilities will be kept under review and may be amended via consultation with individuals, the Governing Body or Board of Trustees and/or Senior leadership team as required. Trade Union representation will be welcomed in any such discussions.

Person Specification

Job title: Faculty Leader for English

REQUIREMENTS	Essential	Desirable	Assessment method A = application I = interview R = reference
Qualifications			
A relevant degree together with ENGLISH PGCE or equivalent teaching qualification	✓		A
Evidence of commitment to CPD to support areas of the job role	✓		A / I / R
Detailed knowledge and understanding of the current issues in ENGLISH education.	✓		A / I
Experience			
Proven track record of excellent teaching in ENGLISH	✓		A / I / R
Demonstrable evidence of raising and sustaining attainment through successful leadership		✓	A / I / R
Use of student performance data to inform classroom teaching	✓		A / I
Record of success in effective and efficient team management		✓	A / I / R
Experience of managing resources effectively	✓		A / I / R
Professional knowledge and understanding			
An enthusiasm for innovation and developing teaching and learning	✓		A / I / R
An excellent understanding of engagement and how to motivate students	✓		A / I / R

A sound understanding of modern pedagogy methods within the field of teaching ENGLISH	✓		A / I / R
The ability to teach your subject specialism to a high standard, including Key Stage 4 & 5.	✓		A / I
Professional skills			
A high commitment to learning and achievement	✓		A / I / R
Ability and confidence to coach and mentor staff and tackle underperformance	✓		A / I / R
Excellent interpersonal, planning and organisational skills	✓		A / I / R
The ability to collaborate with other staff	✓		A / I / R
Commitment to safeguarding and promoting the safety and welfare of young people.	✓		A / I / R
Ability to inspire confidence in and establish excellent relationships with pupils, teacher and parents.	✓		A / I / R