

Job title: TAL1

Location: Malin Bridge Primary School

	JOB REQUIREMENTS	Essential	Desirable	Assessment method
Knowledge, Experience and Skills	Understanding of principles of child development and learning processes.		✓	AF/I
	Ability to self-evaluate learning needs and actively seek learning opportunities.	✓		I
	Ability to relate well to children and adults.	✓		I
	Work constructively as part of a team, understand classroom roles and responsibilities and own position within these.	✓		I
	Can use ICT effectively to support learning.		✓	I
	Use of other equipment technology – video, photocopier.		✓	I
	Sound speaking and listening skills.	✓		I
	Can manage the behaviour of pupils in a reasonable manner.	✓		I
	Has a caring positive attitude towards pupils welfare.	✓		I
	Has an awareness of pupils with special educational needs.	✓		I
	Can maintain trust and confidentiality where appropriate.	✓		I
	Can assist the school in forming a partnership with parents.	✓		AF/I
	Have sufficient practical and organization skills to contribute to the preparation and management of educational resources.	✓		I
Can complete and maintain pupils records.	✓		I	
Qualifications	NVQ2 or 3 for Teaching Assistants or equivalent qualification or experience desired.		✓	AF/I
	Appropriate language skills.	✓		AF/I
	Good literacy & numeracy skills – GCSE pass equivalent	✓		
	Experience working with children of relevant age		✓	

Person Specification

Other	Can allocate some contractual time to after school staff meetings when appropriate.	✓		AF/I
	Can allocate some contractual time to the whole of, or part of, staff training days when appropriate.	✓		AF/I
	Can maintain personal presentation that sets high standards for the pupils.	✓		AF/I
	Can work within the spirit of Trust/School Policies to do with Equal Opportunities, Child Protection, Health & Safety, Finance, Smoking etc.	✓		AF/I
Child Protection	Has an awareness of the latest Safeguarding procedures/practices and puts the safety of pupils first at all times.	✓		I