

# SSIF YARC Administrator Strategic School Improvement Fund 'Reading for Inference' Project

**Location:** Working within Primary Schools involved in the 'Reading for Inference' project

**Salary scale/spinal point:** Grade 3 SCP 17 (£18,672 pro rata)  
Casual Hours - £9.68 per hour

### **Purpose of the job: Administer YARC test to children in Year 1 (York Assessment of Reading for Comprehension)**

To administer YARC test to Year 1 children in order to monitor progress.

**Responsible to:** Helen Duffy – Project Manager

### **Responsible for:**

Contacting the Lead colleague in the Primary School to arrange a convenient date to administer the tests

Administer YARC test to children in Year 1 in allocated Primary School(s)

To complete YARC record form

To be responsible for returning YARC record forms to Helen Duffy

### **Further Statement:**

The above duties are not exhaustive and the postholder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Project Manager.

The job description and allocation of particular responsibilities will be kept under review and may be amended via consultation with individuals, the Governing Body and/or Senior leadership team as required. Trade Union representation will be welcomed in any such discussions

**Date: March 2019**