



*Chorus Education Trust is a growing Multi-Academy Trust, founded by Silverdale School in Sheffield. We collaborate with primary and secondary schools across South Yorkshire and north Derbyshire, drawing on the outstanding expertise in our region to ensure every child gets the very best education possible.*

*Sheffield Teaching School Alliance is part of Chorus Education Trust, and as such all appointees may be required to work at any Trust site in the future.*

**SSIF YARC Administrator  
Grade 3, SCP 17 (£18,672 pro rata)  
Casual Hours - £9.68 per hour**

Required to start as soon as possible, an enthusiastic, reliable, patient, organised person to work within the Sheffield Teaching School Alliance.

Applicants should have experience of working with young people within the education sector.

The post holder will report to Helen Duffy, Project Manager of Strategic School Improvement Fund project, 'Reading for Inference.'

Applicants are welcome to discuss any aspect of the role with Helen Duffy

Application packs are available from [www.chorustrust.org](http://www.chorustrust.org) and completed application forms should be returned by email to: [recruitment@chorustrust.org](mailto:recruitment@chorustrust.org)

**Please note CV's and Sheffield City Council application forms will not be accepted.**

Closing date for applications – **Sunday 10 March 2019 (11:59pm)**

Interviews will take place – **Monday 11 March 2019 at 4pm**

The successful candidate will be required to complete a Disclosure & Barring check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

Address: Silverdale School, Bents Crescent, Sheffield S11 9QH Tel: 0114 236 9991

Email: [enquiries@silverdale.sheffield.sch.uk](mailto:enquiries@silverdale.sheffield.sch.uk)

[www.silverdale.sheffield.sch.uk](http://www.silverdale.sheffield.sch.uk)